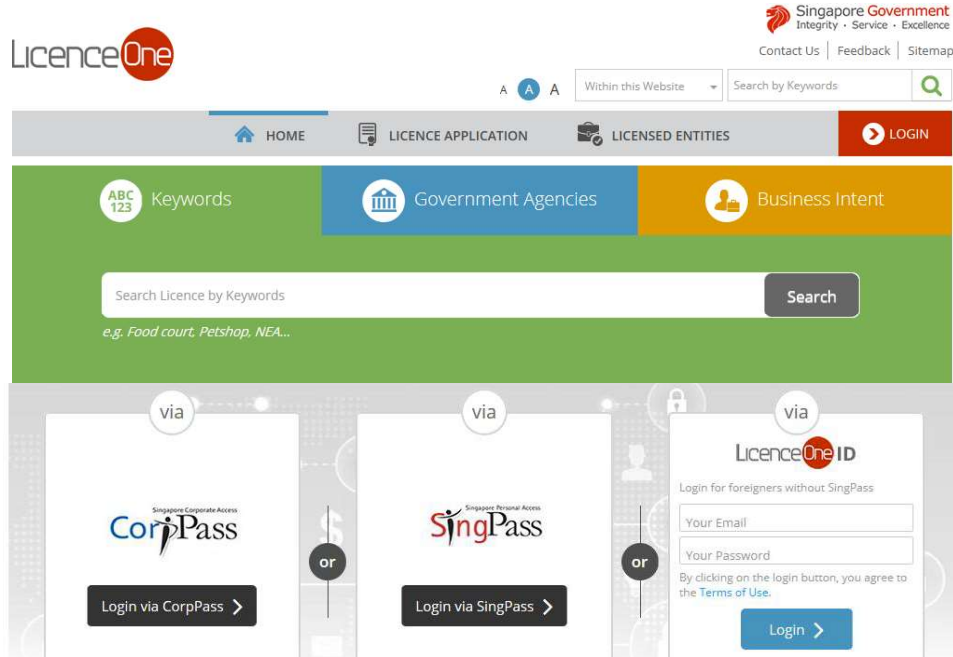


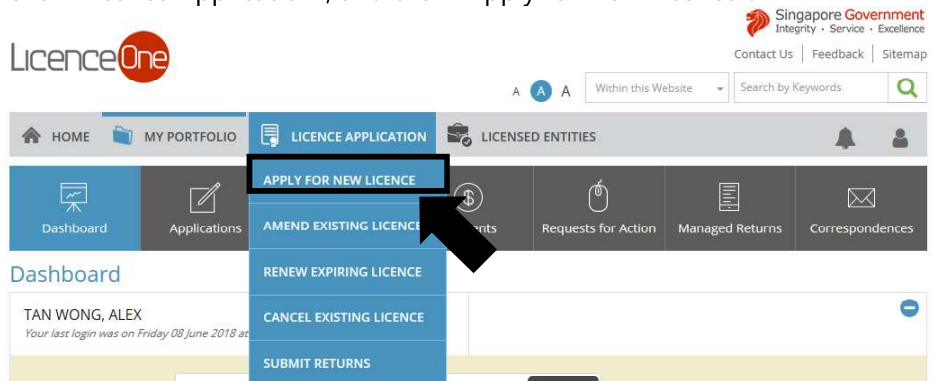
How to apply for vocational licence online

Step 1: Visit GoBusiness Licensing Portal

(<https://licence1.business.gov.sg/web/frontier/home>) and login with your SingPass or LicenceOne ID.



Step 2: Click "Licence Application", and then "Apply for New Licence".



Step 3: Search for the licence to apply, add the licence to selection, and proceed to licence application.

HOME MY PORTFOLIO LICENCE APPLICATION LICENSED ENTITIES

ABC 123 Keywords Government Agencies Business Intent

pdvl Search

e.g. Food court, Pet shop, NEA, etc.

Review & Apply (0)

Search Results

1 results for Keyword "pdvl"

Licences (1)

Taxi Driver's Vocational Licence (TDVL) / Private Hire Car Driver's Vocational Licence (PDVL)

A Taxi Driver's Vocational Licence (TDVL) is needed before a person can drive a taxi and a Private Hire Car Driver's Vocational Licence (PDVL) is needed before a person can drive a private hire c

Add to Selection

HOME LICENCE APPLICATION LICENSED ENTITIES LOGIN

pdvl Search

e.g. Food court, Pet shop, NEA, etc.

Selected Licences

LTA | Taxi Driver's Vocational Licence (TDVL) / Private Hire Car Driver's Vocational Licence (PDVL)

Proceed

Review & Apply (1)

Step 4: Select the licence to apply and click "Apply".

1 SELECT Licence(s) 2 ADD General Information 3 PROVIDE Application Details 4 UPLOAD Supporting Document(s) 5 REVIEW & SUBMIT Application (Payment if applicable) 6 ACKNOWLEDGEMENT

Apply for New Licence

You may need the following Licence(s) for your business

To be applied at LicenceOne

Licence Name	Time to Fill	Fees & Supporting Documents	Estimated Processing Time
Selected Licence(s)			
<input checked="" type="checkbox"/> LTA Taxi Driver's Vocational Licence (TDVL) / Private Hire Car Driver's Vocational Licence (PDVL)	20 mins	Details	10 to 15 working days to process application, assuming all relevant documents have been submitted.
Related Licence(s)			
<input type="checkbox"/> LTA Bus Driver's Vocational Licence (BDVL) / Bus Attendant Vocational Licence (BAVL)	20 mins	Details	10 to 15 working days to process application, assuming all relevant documents have been submitted.

< Previous Email Me > APPLY

Step 5: Agree to the Terms of Use and fill in and check the Applicant's Particulars, Address and Mailing Address. Click "Next".

The screenshot displays a multi-step application process. At the top, a progress bar shows six steps: 1. SELECT Licence(s), 2. ADD General Information (highlighted in green), 3. PROVIDE Application Details, 4. UPLOAD Supporting Document(s), 5. REVIEW & SUBMIT Application (Payment if applicable), and 6. ACKNOWLEDGEMENT.

The main section is titled "Apply for New Licence" and includes a "Terms of Use" link. Below this, a checkbox is checked, with a callout box stating: "By clicking on the checkbox, I agree to be bound by the Terms of Use."

The "Profile" section contains the question "I am applying" with two radio button options: "as an Applicant" (selected) and "on behalf of Applicant".

The "MyInfo" section has an unchecked checkbox for "Use MyInfo" and a link to "MyInfo details". A callout box points to this checkbox: "Tick to use MyInfo. Please check the information is up to date."

The "Applicant's Particulars" section includes a note: "Note: Salutation, Name, Nationality, Gender and Date Of Birth are taken from User Profile for your convenience. Please proceed to Update User Profile screen to edit these information where necessary." The form fields are as follows:

- Salutation*: Mr (dropdown)
- Designation*: Manager (dropdown)
- Name*: Tan Wong, Alex (text)
- Office Tel Number: +6561234567 (text)
- ID Type*: NRIC (selected), FIN, Passport (radio buttons)
- Home Tel Number: (text)
- ID Number*: S1234567D (text)
- Fax Number: +6561234567 (text)
- Citizenship*: SINGAPORE CITIZEN (dropdown)
- Mobile Number*: +6591234567 (text)
- Gender*: (dropdown)
- Email*: 61234567@61234567.com (text)
- Date Of Birth*: 01/03/1980 (text)
- Alternative Email: 11234567@61234567.com (text)
- Primary Contact Mode*: Office Tel Number, Home Tel Number, Mobile Number (radio buttons)

Callouts for the contact mode section:

- "Email to receive notification" points to the Gender dropdown.
- "Tick if you prefer to receive status updates of licence application via SMS" points to an unchecked checkbox.
- "Tick to receive status update notification via SMS" points to the SMS checkbox.

At the bottom, a large black arrow points to the "Next >" button, with "Save as Draft" and "Save as Draft & Exit" buttons also visible.

Step 6: Fill in the application form and click "Proceed".



Apply for New Licence

Taxi Driver's Vocational Licence (TDVL) / Private Hire Car Driver's Vocational Licence (PDVL)

General Guidelines for Vocational Licence (VL) Applicants

1. The application fee of \$40 is non-refundable.
2. Please do not apply for a vocational licence if:
 - Applicant has a suspended or disqualified driving licence
 - Applicant is an existing vocational licence holder whose VL is currently suspended or revoked
 - Applicant currently has an on-going investigation

Step 7: Upload documents and click "Next".

Accepted file formats: pdf, jpg, gif, png, bmp
 Maximum file size: 2 MB

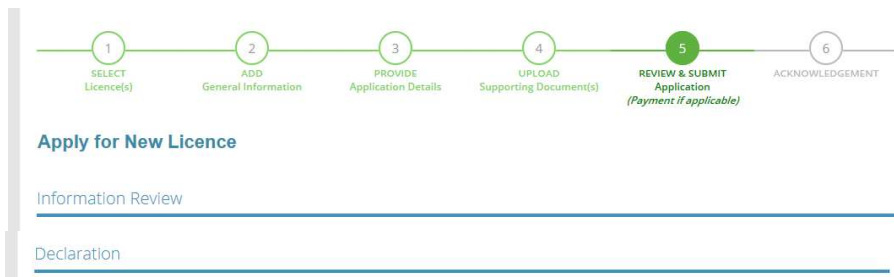


Apply for New Licence

Taxi Driver's Vocational Licence (TDVL) / Private Hire Car Driver's Vocational Licence (PDVL)

Document Name	Type	Attachment	Action
NRIC (applicable for Singapore Citizens applying for TDVL or PDVL and/or Singapore Permanent Residents applying for PDVL only), stating "Occupation" as a "Chauffeur" - Front and Back *		ONLINE UPLOAD	<input type="button" value="Upload"/>
<small>For Singaporean (TDVL or PDVL) / SPR (PDVL only): NRIC Mandatory to upload upon application for all type of vocational licences.</small>			

Step 8: Review the information submitted, complete the declarations, submit and proceed to payment.



Make Payment

Description	Fee Type	Fee	GST	Sub Total
PA1811112146				
LTA - Taxi Driver's Vocational Licence (TDVL) / Private Hire Car Driver's Vocational Licence (PDVL)	Licence Fee	\$40.00	Amount Inclusive of GST 7.00% (\$2.62)	\$40.00
C1820008148				
Grand Total				\$40.00

PROCEED WITH PAYMENT ←

Step 9: Make payment online with PayPal or bank card.

Step 10: You will see an acknowledgement that you have successfully submitted the application.

- 1 SELECT Licence(S)
- 2 ADD General Information
- 3 PROVIDE Application Details
- 4 UPLOAD Supporting Document(S)
- 5 REVIEW & SUBMIT Application (Payment If Applicable)
- 6 ACKNOWLEDGEMENT

Apply for New Licence

✔ **Submitted successfully: 1 application(s)**

You will be notified of the approval of your application via SMS/Email.

Land Transport Authority
 Taxi Driver's Vocational Licence (TDVL) / Private Hire Car Driver's Vocational Licence (PDVL)

Application Number	C1920003871	Payment Advice Number	PA1911262052
Application Status	Completed with Payment	Payment Status	STAGE1 : PAID STAGE2 : N/A
Sub		Payment Amount(SGD)	\$40.00
Sub		Estimated Processing Time	10 to 15 working days to process application, assuming all relevant documents have been submitted.
Sub			

Take note of the application number for future reference.

[View your Applications and Status](#)

NOTE

Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.

Please note that the "Submission Name" is for your personal reference only.

You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.

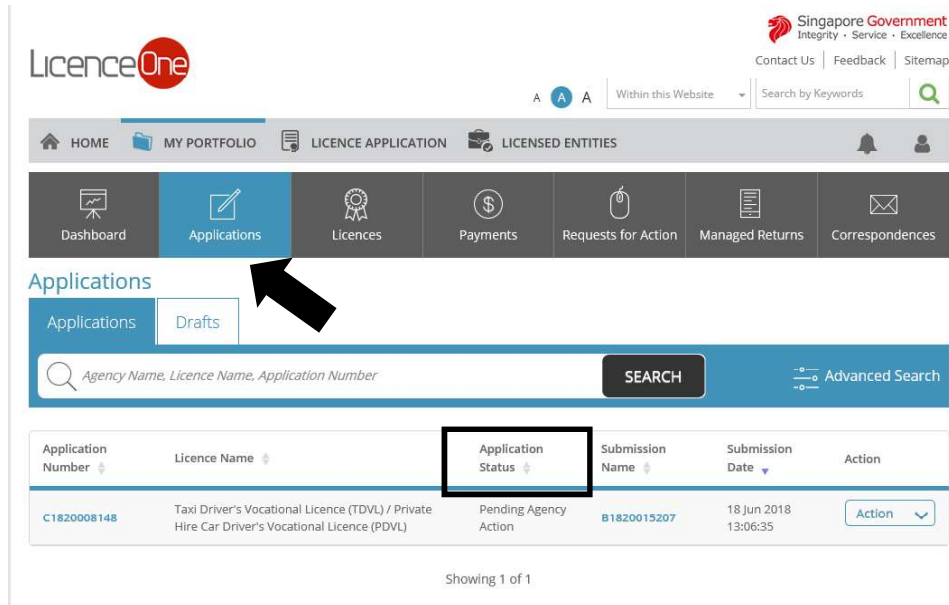
View your payment receipt View Receipt PRINT CLOSE

How to check the status of vocational licence application submitted online

Step 1: Visit GoBusiness Licensing Portal

(<https://licence1.business.gov.sg/web/frontier/home>) and log in.

Step 2: Click "Applications" to view the application status.

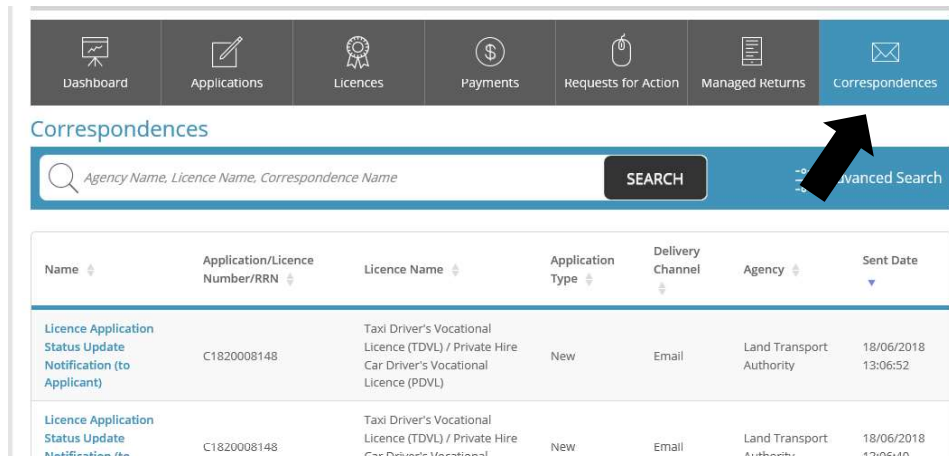


The screenshot shows the LicencesOne portal interface. At the top right, there is the Singapore Government logo and navigation links for Contact Us, Feedback, and Sitemap. Below this is a search bar with the text "Search by Keywords" and a magnifying glass icon. The main navigation bar includes "HOME", "MY PORTFOLIO", "LICENCE APPLICATION", and "LICENSED ENTITIES". A secondary navigation bar contains icons for Dashboard, Applications, Licences, Payments, Requests for Action, Managed Returns, and Correspondences. The "Applications" tab is highlighted in blue, and a black arrow points to it. Below the navigation bar, there is a sub-section for "Applications" with tabs for "Applications" and "Drafts". A search bar is present with the placeholder text "Agency Name, Licence Name, Application Number" and a "SEARCH" button. Below the search bar is a table with the following data:

Application Number	Licence Name	Application Status	Submission Name	Submission Date	Action
C1820008148	Taxi Driver's Vocational Licence (TDVL) / Private Hire Car Driver's Vocational Licence (PDVL)	Pending Agency Action	B1820015207	18 Jun 2018 13:06:35	Action

At the bottom of the table, it says "Showing 1 of 1".

You can also check the notifications sent to you under "Correspondences".



The screenshot shows the LicencesOne portal interface with the "Correspondences" tab highlighted in blue. A black arrow points to the "Correspondences" tab. Below the navigation bar, there is a sub-section for "Correspondences" with a search bar and a "SEARCH" button. Below the search bar is a table with the following data:

Name	Application/Licence Number/RRN	Licence Name	Application Type	Delivery Channel	Agency	Sent Date
Licence Application Status Update Notification (to Applicant)	C1820008148	Taxi Driver's Vocational Licence (TDVL) / Private Hire Car Driver's Vocational Licence (PDVL)	New	Email	Land Transport Authority	18/06/2018 13:06:52
Licence Application Status Update Notification (to Applicant)	C1820008148	Taxi Driver's Vocational Licence (TDVL) / Private Hire Car Driver's Vocational Licence (PDVL)	New	Email	Land Transport Authority	18/06/2018 13:06:52